

# KINGBOROUGH NETBALL ASSOCIATION INC.

## BY-LAWS Revised February 2016

### 1. BASIC OBJECTIVES

The basic objects of the Association shall be: -

- a) To encourage, promote and manage the game of netball in Kingborough.
- b) To arrange, manage and control all netball games in competition between affiliated clubs/teams
- c) To control and manage Kingborough teams in intrastate competitions and functions.
- d)
- e) To acquire by purchase, lease or otherwise, property, equipment and any right or privileges which the Association requires to manage its interests. To manage these Association resources in accordance with the constitution and in the best interests of members.
- f) To give as many people as possible the opportunity, incentive and assistance to learn and play netball, irrespective of skills.

### 2. MEMBERSHIP

- a) Entry of a players name on an official score sheet of any internal roster match conducted by the Association under these By-Laws shall be deemed to be written application for membership. All players must also complete a Membership Registration form and submit this to the KNA Committee.
- b) Non-playing members, eg. Non-playing coaches and umpires must apply to be registered Associate members of the Association. They must also complete a Membership Registration form and submit this to the KNA Committee
- c) All players, coaches, umpires and committee members of the Kingston Blues Netball Club are members of KNA
- d) Persons, who have provided exceptional service to the Association in the interests of interests of netball may be nominated for Life Membership at the Annual Meeting. Life members and Patrons are not required to pay membership fees or any other debt or of the Association.

### 3. PLAYING RULES

The Association shall enforce the rules as recognised by the All Australian netball Association, except as laid down in the By-Laws.

### 4. MEETINGS

- a) The Annual General Meeting shall be held no later than three 3 months after the close of the financial year of the Association. Public notice of the annual general

*Kingborough Netball Association Inc*

- meeting shall be given at least fourteen (14) days prior to the same by the Public Officer. The end of the Associations financial year is 31<sup>st</sup> October.
- b) Committee meetings shall be held monthly in the clubrooms at a time and date determined by the committee. All meetings must be given with fourteen 14 days notice and must be forwarded through the Public Officer.
  - c) The secretary and treasurer shall be paid an honorarium as determined annually at the AGM

## **5. BUSINESS OF COMMITTEE MEETINGS**

- a) To direct the policy of the Association affecting the control and management of netball.
- b) To make, amend and rescind motions and By-laws.
- c) To pass accounts for payment.
- d) To make or impose any levy, subscription or fine on any member or any club or team.
- e) To establish any fund to achieve any of the objects of the Association
- f) To determine any matters referred to the Association by any club, team.\ or member.
- g) To govern the Association and its committees in accordance with the rules and to act in all matters for the Association.
- h) To receive and decide upon application from clubs and/or teams to affiliate with the Association.
- i) To table and discuss correspondence.
- j) Generally to act in all matters which in any way affect or relate to or are in respect of the management or control of netball or the Association and the finance thereof.
- a) To fill any extraordinary vacancy of office bearers or executive.

## **6. GRADING**

- a) Registration is taken from when a player's name is first recorded on an official score sheet, or when a registration form is submitted to the KNA Committee
- b) Unless a player has been re-graded by the Association within that roster, no player may take part in a lower grade match
- c) A player may not play in two (2) games in the same division on any one (1) night.
- d) A players' correct name must be registered on the score sheet for the game in which that player is to play.
- e) Players may play in higher division games but may play two (2) games only. If they have played 3 games in the higher division they are ineligible to play in a lower grade match.
- f) High SchoolThe High School Roster provided there are sufficient numbers can be divided into three (3) divisions according to school grades. Any player who is 19 and under as of 31<sup>st</sup> December of that year is eligible to play. Players in school grades 11 & 12, or 16 years and older must play in Division 1 unless approved by the committee.

- g) Mini-league, provided sufficient teams are registered, can be divided into divisions; Division 1 for players in grade 6, Division 2 for players in grade 5.
- h) Mini-League for grades 3 & 4, provided there are sufficient teams may also be divided into two (2) divisions.
- i) Mini-league players may play in a higher division as per clause “e”.
- j) Grade 7 (1<sup>st</sup> year high school students) are not permitted to compete in the Mini-league, however Grade 6 children may compete in the lowest division in “C” Grade, provided that permission is provided by the Kingborough Netball Association Committee.

## **7. JUNIOR MEMBERS**

Junior members shall be deemed to be 16 years and under as of the 31<sup>st</sup> December, in the year they are participating.

## **8. ANNUAL SUBSCRIPTION AND REGISTRATION FEE**

The annual subscription must be paid prior to the first (1) game played

- a) Registration fees shall be determined by the Committee prior to the commencement of each season and must be paid prior to the first (1) game played in one season.
- b) Teams playing unregistered players will lose **4 points per game for their team.**

## **9. CLEARANCES**

Clearances are not required for players participating with different teams in separate rosters.

- a) Players wishing to change to another team during any one roster must have a written clearance signed by the players’ captain or coach. Such clearance is to be attached to and submitted with the score sheet prior to commencement of the game.
- b) A player, coach, or umpire etc from KNA or Kingston Blues must have a clearance form co signed by KNA and Blues before competing for another club or Association. This includes carnival teams.

## **10. UNIFORMS**

Uniform colours, female (skirts & tops) are to be submitted for approval with team nomination form. No change in uniform colours may be made without the prior approval of the Association. All players are required to be in full uniform by the third ( 3<sup>rd</sup> ) roster game. (Windcheaters are permissible at the discretion of the umpires, if they are similar colour to the uniform top.) Tracksuit pants, leggings or tights may be worn only for the first (1<sup>st</sup>) quarter, unless adverse weather conditions apply, then at the umpire’s discretion. All netball players must be in full uniform, which consists of a netball skirt & sports pants, sports shorts, skorts (culottes). polo top or t-shirt, sports socks, sports shoes.

- a) Male uniform to consist of approved sports shorts & tops to be submitted for approval with team nomination form.
- b) Approved footwear, i.e. sports shoes must be worn. No skate or street shoes.

- c) Bibs, with positions clearly marked, must be worn at all times on court.
- d) Under special circumstances players and/or teams may apply in writing to the committee for uniform exemptions.

### 11. MATCH TIME AND DURATION OF GAMES

Match commencement times will be reviewed from season to season.

- a) High School and Mini-League Division 1 (grades 5 & 6) will comprise four (4) twelve (12) minute quarters with intervals of two(2), three (3) and two (2). Total 55 minutes.
- b) Mini-League Division 2 (Grades 3 & 4) will comprise four (4) ten (10) minute quarters with intervals of two (2), three (3) and two (2). Total 47 minutes.
- c) All teams are to assemble on court, five (5) minutes prior to rostered starting time
- d) Five (5) minutes grace to be allowed at umpire’s discretion for late arrivals, if a good and sufficient reason given.
- e) Injury and bleeding time, totalling (2) minutes, will be allowed.
- f) In the event of a drawn game **in a final** High School High School teams are to play an additional six (6) minutes each end. If the game is still drawn, play continues until one team has a two (2) goal advantage.
- g) In the event of a drawn game **in a final** Mini-League teams are to play an additional six (6) minutes each end. If the game is still drawn, play continues until one team has a two (2) goal advantage.

### 12. AWARDING OF POINTS

|                                       | <b>Mini-League</b> | <b>High SchoolHigh School</b> |
|---------------------------------------|--------------------|-------------------------------|
| <b>Outright win or win by forfeit</b> | 4 points           | 4 points                      |
| <b>Drawn game</b>                     | 2 points           | 2 points                      |
| <b>Cancelled game</b>                 | 0 points           | 0 points                      |
| <b>Outright loss</b>                  | 0 points           | 0 points                      |
| <b>Bye</b>                            | 0Points            | 0 Points                      |
|                                       |                    |                               |

### 13. TEAM RESPONSIBILITIES

**Each team shall be responsible for:-**

- a) Providing one ( 1 ) competent scorer
- b) Providing a size five (5) netball, properly inflated and in good condition.
- c) Ensuring team names are entered in each shore sheet five (5) minutes prior to rostered commencement time.

- d) Ensuring emergency/interchange players are recorded in each score sheet against the position taken on the court. Players whose names are not recorded on the score sheet prior at the commencement of the game **may not** take the court.
- e) Ensuring courts and adjacent spectator areas are left in a clean and tidy condition after games.
- f) Providing competent umpires as rostered.

#### **14. ELIGIBILITY FOR FINALS**

To be eligible to compete in finals a player must:-

- a) To be eligible to compete in finals, a player must be registered with a team and must have played **at least** three games during the current roster.
- b) Have paid all outstanding fees due or penalties imposed on them
- c) Be in complete and correct uniform.

#### **15. UMPIRES**

Umpires shall: -

- a) Umpire to the best of their ability, according to the rules as recognized by the Association and AANA rules.
- b) Endorse completed score sheets for the match Score sheets to be forwarded to the Roster and Recording Secretary in the clubrooms immediately after each match.
- c) Report any minor breaches of the by-laws or any unacceptable behaviour on the reverse of the score sheet.
- d) Report any serious breaches or major disputes to the Secretary in writing within twenty- four (24) hours after the match.
- e) Have the power to cancel any game or to remove any offending player or spectator from the game or courts.
- f) At least one ( 1 ) umpire per team must attend any umpiring clinics held by the Association.
- g) Have the right to penalize a team for the conduct of their players or spectators. This can be by applying a penalty pass, advancing a pass or awarding a centre pass to the other team.

#### **16. COACHES**

- a) All mini-league and High School teams may not compete in a roster without a coach.
- b) All coaches of mini-league and High School teams are required to have completed a Foundation coaching course or are required to attend the next available course within that roster.
- c) All coaches and officials must complete Working with Children registration.

#### **17. ADVERSE WEATHER**

- a) Where weather is adverse in the extreme the relevant Roster Convenor shall notify affiliated clubs/teams of the cancellation of games by contacting the relevant schools and if possible team coaches. Kingborough Sports Centre will

be notified of all cancellations. If for any reason an early decision cannot be made, umpires have the authority to make a decision whether or not a game is played or cancelled. The Committee retains the right to reschedule any matches cancelled due to unforeseen circumstances.

- b) Each team prior to the next rostered game may lodge team sheets for games cancelled due to adverse weather conditions.

## **18. TRIBUNALS**

Where an umpire makes a report to the Secretary of any incident, a tribunal shall be held at a suitable time and venue prior to the next rostered match. Each team shall be entitled to have one (1) representative at the tribunal, which shall hear evidence from the umpire(s) making the charge and from players present or involved in the incident wishing to give evidence. The President shall chair the tribunal. The tribunal has the power, if necessary, to impose any fine or suspension upon offending players or teams.

## **19. FINES AND PENALTIES FOR BREACHES OF BY-LAWS**

- a) The Association reserves the right to suspend any player, team or member for serious, continuous or repeated breaches of the By-Laws.
- b) Any player sent from the court for misconduct will receive an automatic suspension of one (1) week, provided that the incident is recorded on the score sheet.

## **20. JEWELLERY & FINGERNAILS**

- a) Fingernails to be cut short. Taping of fingernails is not permitted.
- b) No jewellery or adornments are to be worn at any time. Taping of jewellery or adornments is not permitted

## **21. MATCH FEES**

- a) Match fees are to be determined prior to each season. Fees may be included in the registration fees and payable at the beginning of each roster.

## **23. COMPLAINTS**

Any complaints made by individuals or teams must be forwarded to the Public Officer/ Secretary and signed by the team captain/coach within 7 days of the incident.

## **24. HEALTH AND DISABILITIES**

A player who suffering an illness or condition, participates at their own risk.

## **25. REPRESENTATIVE TEAMS**

- a) Players selected must be under age as of 31<sup>st</sup> December, of the year competing. Players must be financial members and preference will be given to players competing

in a roster at the time of selection, however, players competing during any part of that year will be eligible for selection.

- b) Uniforms consisting of either skirts, tops, or body suits and bibs will be provided by the Association
- c) The Association may pay certain transport and accommodation costs at the discretion of the committee. Players will be asked to contribute towards these costs.
- d) A representative player, coach, or umpire may not participate for another club or Association, in the same competition that they are representing the Kingborough Netball Association Incorporated in.
- e) The Committee will appoint coaches and team members and decisions made concerning representative teams must be in agreement with the Constitution and By-Laws of the Kingborough Netball Association.

## **26. SUBSTITUTION RULE**

- a) Shall apply throughout all grades, i.e. any change may be made at any break, including injury time.
- b) All substitutes must be recorded on the score sheet prior to the commencement of the game.
- c) Relevant positions must be recorded beside the substitutes name when entering the court.

## **27. PROXY**

No proxy votes are accepted at any meetings.

## **28. MINI LEAGUE**

Boys up to and including the age of **twelve (12) by 31<sup>st</sup> December of that year** will be allowed to participate in the Mini League and High School rosters.

They will play under the following mixed roster rules:-

- a) No more than three (3) boys allowed on court at any one time.
- b) Only one (1) boy is permitted to be positioned in each third of the court during the game at any one time, **i.e. one (1) boy as goal attack or goal shooter, one (1) boy as wing attack, wing defence or centre and one (1) boy as goal keeper or goal defence.**

## **29. SUB COMMITTEES**

Sub committees may be formed from time to time, as decided upon by the Association.

- a) The management of the canteen is a sub-committee of the Kingborough Netball Association Inc. The canteen agrees to operate under the Kingborough Netball Associations Rules (Constitution) and By-Laws as well as the rules of operation set up by the Kingborough Netball Association Inc.
- b) Sub-committee elections will take place at the Annual General Meeting of the Association.

c) A Canteen Manager will be appointed at the AGM.

30. **QUORUMS**

- a) A quorum for a general committee meeting shall be no less than 5-elected committee members including the President and Public Officer)
- b) A quorum for an Annual General Meeting (AGM) shall be no less than 10 members including the President of the Association and the Public Officer.
- c) A quorum for a sub-committee meeting shall be no less than 5-elected committee members including the Chairperson and Public Officer.